

CITY OF WAYNE
SPECIAL CITY COUNCIL MEETING
MONDAY, AUGUST 6, 2018 - 7:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD
AGENDA

Pledge of Allegiance

Roll Call

Moment of Silence for Ed Marman

1. **Approve Agenda**

2. **City Council Minutes**

- a. Regular Meeting of July 17

3. **Bid Awards**

- a. Approve the bid award for the removal of trees from the right of ways and City properties, to be paid from the Major and Local Streets Budget, approval subject to a written contract acceptable to both the City and the vendor (E. Queen)

<u>Bidder</u>	<u>Amount</u>
Cutmytreedown.com, Taylor, MI	\$44,985.00
Ashton Tree Service, Livonia, MI	\$57,910.00
Hilltop Tree Service, Westland, MI	\$89,400.00
Chop, Grand Rapids, MI	\$97,575.00
Asplundh, Mt. Pleasant, MI	\$did not meet specs

- b. Approve the bid award for technology upgrades to the Audio Visual System for the City Council Chambers to be paid by the Cable Capital Outlay Budget, approval subject to a written contract acceptable to both the City and the vendor (J. Martin)

<u>Bidder</u>	<u>Bid Amount</u>
ProVideo, Perrysburg, OH	\$27,576.01
Conference Tech., Troy, MI	\$29,128.70
Sound Planning, Redford, MI	\$29,498.00
TelSystems, Ann Arbor, MI	\$32,880.00
AVI SPL, Wixom, MI	\$38,650.52

4. **Appointment to Boards, Commissions and Committees**

- a. Approve the appointment of Lori Bearer, 34544 Phyllis, to the Parks and Trails Committee
- b. Approve the appointment of Alfred Brock, 4526 S. John Hix, to the Parks and Trails Committee
- c. Approve the appointment of Eric Cleereman, 3148 Winifred, to the Parks and Trails Committee

4. Appointment to Boards, Commissions and Committees (continued)

- d. Approve the appointment of William Jayska, 3927 Mildred, to the Parks and Trails Committee
- e. Approve the appointment of Linda Kaye, 4138 S. John Hix, to the Parks and Trails Committee
- f. Approve the appointment of Michelle Nedzlek, 4523 Newberry, to the Parks and Trails Committee
- g. Approve the appointment of Christi Powell, 4472 Howe, to the Parks and Trails Committee
- h. Approve the appointment of Christie Smith, 4451 4th, to the Parks and Trails Committee
- i. Approve the appointment of Kristen Wolf, 35258 Stellwagen, to the Parks and Trails Committee

5. Communications and Reports

- a. Thank you to the Police Department
- b. Save the date reminder of the Diamond of the Community Dinner on Tuesday, September 18, 2018 at 6:00 at HYPE

6. General Items for Consideration

- a. Approve a Professional Service Agreement with Camtronics Inc. for an amount not to exceed \$5,692.49 to be paid from the Capital Outlay Budget to remove the fiber network from the former Building and Engineering Building at 4001 S. Wayne Rd. (J. Martin)
- b. Approve a Professional Service Agreement with America's Best Chimney for an amount not to exceed \$12,650.00 to replace roofs at six parks to be paid from the Wayne County Parks Millage Fund (\$11,302.00) and the Parks and Recreation Budget (\$1,348.00) (E. Queen)
- c. Approve amending resolution #06-18-0189 to have nine members on the Parks and Trails Parks Committee instead of seven members (L. Nocerini)
- d. Approve a Memorandum of Understanding between the City and Wayne County Department of Homeland Security to apply for the 2018 Justice Assistance Grant (JAG) (A. Maciag)
- e. Approve Traffic Control Order #619 for the installation of Neighborhood Watch Signs in Glenwood Heights Subdivision (A. Maciag)

7. Administration Reports

CITIZEN COMMENTS OR REQUESTS ON ITEMS NOT ON THE AGENDA - Citizens are to limit their comments or requests to 3 minutes. The City Council asks that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and the City Council. The Mayor, the City Council and the Department Heads may not respond to the questions at the meeting, but will respond by the next City Council Meeting or as soon as possible, once they have looked into the matter.

8. Items for next agenda**9. Consent Calendar**

- a. Election Commission of July 10
- b. Wayne Library Board of June 13

COMMENTS FROM MEMBERS OF THE CITY COUNCIL

Respectfully submitted,



Lisa Nocerini,
City Manager

Ja

CITY OF WAYNE
REGULAR CITY COUNCIL MEETING - #2018-21
TUESDAY, JULY 17, 2018 - 8:00 P.M.
WAYNE CITY HALL

A special meeting of the Wayne City Council was held on Tuesday, July 17, 2018, at 8:00 p.m. at the Wayne City Hall, 3355 South Wayne Road.

Mayor Rowe called the meeting to order at 8:00 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor Susan M. Rowe, Mayor Pro-Tem Anthony W. Miller, John P. Rhaesa, Thomas E. Porter, Ryan R. Gabriel, Jeremiah R. Webster, Kevin J. Dowd

Members Absent: None

Also Present: Lisa Nocerini, City Manager, Breeda O'Leary, City Attorney, Matthew K. Miller, City Clerk

A moment of silence was held for Retired Police Lt. Donald Kendrick.

07-18-0242 Motion by Porter, seconded by Webster, and unanimously carried, it was resolved to approve the agenda as printed.

07-18-0243 Motion by Webster, seconded by Porter, and unanimously carried, it was resolved to approve the minutes of the Special Meeting of June 10, as written.

By consensus of Council, Communications and Reports were received and filed or acted upon as indicated:

- a. June 30, 2018 Revenue and Expenditure Report
- b. Flyer from the Wayne Historical Museum concerning an exhibit of St. Mary Catholic Church and School, Nicole Conklin from the Historical Society gave a presentation on the project.
- c. Flyer from Sue F. McCormick, Chief Executive Officer, Great Lakes Water Authority concerning the Great Lakes Water Authority FY 2019 Wholesale Water Schedule of charges
- d. Discussion regarding amending Section 5.14 of the City Charter regarding Anti-Nepotism

07-18-0244 Motion by Miller, seconded by Webster, and unanimously carried, it was resolved to approve exercising the City of Wayne's right of first refusal for the purchase of approximately 4 properties from the 2018 Tax Foreclosed properties from Wayne County.

07-18-0245 Motion by Miller, seconded by Webster, and unanimously carried, it was resolved to approve a resolution for The Senior Alliance 2019 Annual Implementation Plan.

07-18-0246 Motion by Rhaesa, seconded by Miller, and unanimously carried, it was resolved to approve applying the 2018 Ford Motor Company Building Department Fees to the Ford Motor Company Consent Judgement by the Michigan Tax Tribunal.

07-18-0247 Motion by Rhaesa, seconded by Webster, and unanimously carried, it was resolved to approve an Inter-Agency Agreement with Wayne County for the resurfacing of Wayne Road between Glenwood Road and West Michigan Avenue.

Lisa Nocerini, City Manager addressed the City Council about the cost of roads; Fire Department grant and Cadillac Apartments.

Lori Gouin, Community Development Director addressed the City Council with an update on Metro Storage.

Breeda O'Leary, City Attorney addressed the City Council with an update on the Personnel Evaluation and Boards and Commissions.

Upon the request of Mayor Rowe for comments from the public on matters not covered by the Council Agenda, the following were expressed:

Vern Amos, Stellwagen St., addressed the City Council about Veterans Plaza and the Personnel Evaluation.

Phillip Wagner, Laurenwood Dr., addressed the City Council about Downtown Days.

Jeff Wild, Newburgh Rd., addressed the City Council about infrastructure millages and the Personnel Evaluation.

Larry McConnell, Greenbush Ct., addressed the City Council about supporting the upcoming Library Millage.

Eric Cleereman, Winifred St., addressed the City Council about streetlights.

Items for next agenda:

No items were requested.

07-18-0248 Motion by Rhaesa, seconded by Porter, and unanimously carried, it was resolved to accept the Consent Calendar with amendments as follows:

- a. Commission on Aging Minutes of June 19
- b. Planning Commission Minutes of June 12
- c. Election Commission Minutes of May 1

d. Housing Commission Minutes of June 27

07-18-0249 Motion by Porter, seconded by Rhaesa and unanimously carried, was resolved to adjourn the meeting at 9:17 p.m.

Susan M. Rowe
Mayor


Matthew K. Miller
City Clerk


Abstract published July 26, 2018

S:\wp\ccmins\cm2018-21.wpd

August 1, 2018

MEMO

TO: Lisa Nocerini, City Manager 

FR: Ed Queen, Asst. DPW Director 

RE: Tree Removal Bids

We received five bids as listed below for the removal of 54 trees in Wayne:

CutMy Tree Down. Com, Taylor	\$44,895.00
Ashton Tree Service, Livonia	\$57,910.00
Hilltop Tree Service, Westland	\$89,400.00
Chop, Grand Rapids	\$97,575.00
Asplundh (did not meet specs)	-0-

This includes the tree trimming, removal and stump removal of various size city owned trees. I recommend we accept the low bid of CutMy Tree Down.Com. The contract will be paid out of the Major & Local Street Budgets.



City of
WAYNE

MEMO

To: Lisa Nocerini, City Manager
From: Jeff Martin, IT Manager
Date: July 30, 2018
Subject: Audio/Video Equipment Proposals for City Council Chambers

On July 30, 2018 a Request for Proposals was issued by the City Of Wayne on the Michigan Intergovernmental Trade Network for the purpose of seeking vendors to provide technology upgrades to the equipment used by the City for the recording and broadcast of City Council meetings. Five proposals were received.

<u>Firm</u>	<u>Location</u>	<u>Amount</u>
ProVideo	Perrysburg, Ohio	\$27,576.01
Conference Technologies	Troy, Michigan	\$29,128.70
Sound Planning	Redford, Michigan	\$29,498.00
TelSystems	Ann Arbor, Michigan	\$32,880.00
AVI SPL	Wixom, Michigan	\$38,650.52

ProVideo has performed similar work for the City of Wayne in the past as well as neighboring local governments and school systems such as Canton Township, Livonia, Westland and Garden City and are well qualified for this project. **Therefore, it is recommended that the City Council consider approval of entering into a contract with ProVideo of Perrysburg, Ohio in the amount of \$27,576.01 for the purchase and installation of Audio/Video equipment.**

If approved, this purchase will be funded from the 2018-2019 Cable Capital Outlay Budget.




5a

City of
WAYNE

POLICE DEPARTMENT

July 31, 2018

TO: Lisa Nocerini, City Manager 
FROM: Alan M. Maciag, Chief of Police
RE: **THANK YOU CARD**

Attached is a thank you card that I received from the City of Wayne Youth Services thanking Officer Perez. Officer Perez recently met with clients from Youth Services and gave them a tour of the police department. It is always a pleasure to receive these cards and I wanted to bring this to your attention.

If you have any questions, please contact me.

Alan M. Maciag
Chief of Police

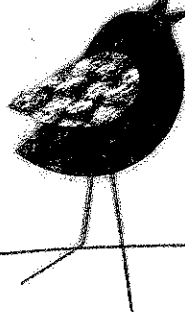
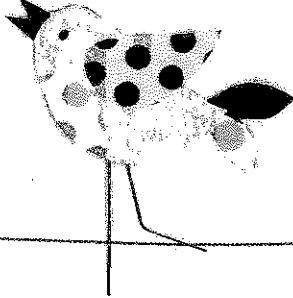
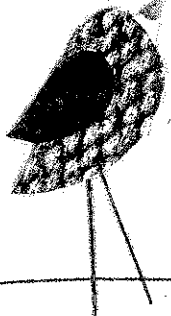
merci

grazie

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danke

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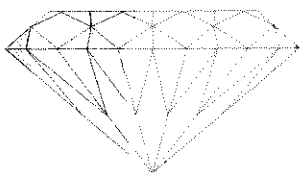


thank you

Thank you Officer Perez for
taking time out of your
busy day to meet with us!
Stay safe out there!

5b

Wayne Commission on Aging



Diamond of the Community Award

Nomination Form

The Commission on Aging is seeking a Wayne resident who is 70 years or better and is still actively contributing to our community through volunteered services

Please complete the back of this form explaining why this nominee should be considered for this award. Please feel free to attach another sheet if necessary.

Nominations must be returned by Tuesday, August 14th, 2018 to:
Wayne Commission on Aging/Senior Services Office - 734-721-7460
c/o HYPE Recreation Center
4635 Howe Road
Wayne, MI 48184

A plaque and cash award of \$75.00 will be presented on Tuesday, September 18, 2018 at the HYPE Recreation Center.
Sponsored by the Wayne Dairy Queen

Name of Nominee: _____

Address: _____

Phone: _____

Name of Nominator: _____

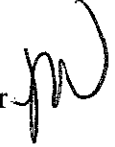
Phone: _____

6a



City of Wayne

MEMO

To: Lisa Nocerini, City Manager 
From: Jeff Martin, IT Manager
Date: July 24, 2018
Subject: Fiber removal from old engineering building

It is necessary to have the fiber removed from the old engineering building and spliced together to maintain the City's voice and data network. The fiber will be removed back to the utility pole outside of the animal shelter and then spliced together with a new fiber line installed into the DPW building.

Most of the work will need to take place on a Saturday because telephone and network connectivity for both DPW and Police will be down during the time work is being performed.

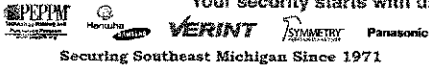
We have utilized Camtronic's for several projects in the past and their pricing has always been very reasonable and the work has been performed excellently.

I am respectfully requesting the city council consider approval of entering into a professional services agreement with the Camtronic's in the amount of \$5,692.49 to have the necessary work performed.

Thanks
Jeff Martin
IT Manager
City of Wayne

Camtronics

Your security starts with us



Securing Southeast Michigan Since 1971

FROM
Mark Wellman
Camtronics
P.O. Box 871057
Canton
48187
www.camsecure.com

FOR
City of Wayne
TO
Jeff Martin
EMAIL
jmartin@ci.wayne.mi.us

QUOTE NUMBER
4788
DATE
July 24, 2018
VALID UNTIL
August 9, 2018 at 12:41pm

PHONE
(313) 538-1780

City of Wayne DPW Fiber Splice

Scope of Work

The primary work will include: end-to-end pre-testing the current fiber for a pre-work performance base. The existing primary fiber cable will be pulled out of the building, back to the demarc pole. This fiber will be re-routed on the existing messenger cable to the DPW pole in preparation for splicing. The existing under ground fiber cable will be replaced with a pre-terminated fiber cable and staged at the DPW pole for splicing. The two cables will be spliced and attached to pole and tested.

Work to be performed during normal business hours. Optional weekend schedule would require time and a half labor (\$157.50 Per Man Hour) approval.

By Owner

- Provide cones, barricade and caution tape
- A.C. power if needed

FIBRLOK II UNIV. OPTICAL FIBERSPLICE 250 TO 900 MICRON FIBERSM/MM 6/PK	120.92
Splice Enclosure and tray	390.38
Pole Mount	129.54
200 foot six strand fiber with on one end 18" breakout, pulling eye on blunt end using BX006DW	512.85
200 foot six strand fiber with on one end 18" breakout, pulling eye on blunt end using BX006DW	
Fiber Optic Equipment Charge	185.00

Misc	153.80
Misc part and material	
Labor	105.00
	x 40
	4,200.00
Total	\$5,692.49

Terms and Conditions

Camtronics shall install, service, and warranty the system(s) as designed by Camtronics, provided by Camtronics and approved by Customer, as specified in the attached Camtronics Proposal (Proposal).

PAYMENT TERMS

The Customer agrees to pay Camtronics, its agents or assigns, all equipment, installation and tax charges and all other charges outlined in the Proposal. A 25% mobilization charge will be required up front to initiate the project with progress invoicing at NET 30 terms.

WARRANTY

Warranty service covers equipment for one year and workmanship for 90 days from date completion or date of beneficial use. Warranty response time unless otherwise is limited to normal business hours, Monday to Friday. Afterhours, weekends and holiday response is available at an additional charge, portal to portal. See 6.8 Exclusions

INSTALLATION, MAINTENANCE, SERVICE

Customer authorizes and empowers Camtronics to perform or cause to be performed the work necessary to fulfill the terms of this Agreement, including but not limited to installation, maintenance, inspection, testing, and repair of the systems on its premises. Such work shall be performed in a workmanlike manner in accordance with Camtronics standard practices and shall be completed in accordance with a mutually agreed upon schedule, unless stated otherwise in the Proposal. The obligation of Camtronics to provide service related to the maintenance of the system pertains solely to the items specified in the Proposal. Camtronics is not obligated to maintain, repair, service, replace, operate or assure the operation of any device, system, or property belonging to Customer or to any third party to which Camtronics systems or components are attached, unless specifically stated in the Proposal.

INSURANCE

Customer agrees to include any equipment, systems, devices or components installed by Camtronics (as specified in the Proposal) in the coverage provided for in its liability, fire and any other applicable insurance policies.

SERVICE

Camtronics will provide service to its equipment, systems, components and devices in accordance with the service coverage specified in the Proposal while the equipment is located on the premises upon which it was installed. The service is intended to keep the equipment in, or restore the equipment to, good working order. Unscheduled, on-call remedial maintenance, shall also be provided as specified elsewhere in this Agreement or in the Proposal. Service may also include preventative maintenance based upon the specific needs of the individual equipment as determined by Camtronics if stated in the Proposal. Any service provided by Camtronics under this Agreement, however, does not include payment for any damages to Customer caused by or due to interruptions in service of any Camtronics systems, equipment, devices or components, nor does Camtronics assume any liability for interruptions in operation of the systems, equipment, devices or components covered by this Agreement and specified in the Proposal.

ACCESS

Camtronics technicians shall, upon their arrival at Customer's location, have full and free access to the equipment, systems, devices or components covered under this Agreement in order to provide service.

6b

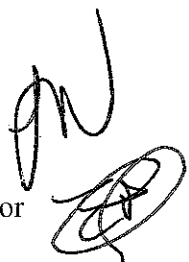
August 1, 2018

M E M O

TO: Lisa Nocerini, City Manager

FR: Ed Queen, Asst. DPW Director

RE: Park Pavilions



Wayne County allocated \$11,302 to the City of Wayne from their Parks Millage Fund for various park improvements. This grant will be used to re-roof the pavilions in the following six parks: Angelo DeMario, Avondale, Civitan, Forest, Rotary Park II and Taft Parks.

We went out for bids, but did not receive any; therefore we called various contractors, and, again, did not receive any responses except for one, Americas Best Chimney & Roofing in Wayne, in the amount of \$12,650.00. We recommend the City enter into a a professional services agreement with the City and Americas Best.

The balance of \$1,348 will be paid out of the Parks & Recreation Budget.



6d

City of
WAYNE

POLICE DEPARTMENT

August 1, 2018

TO: Lisa Nocerini, City Manager

FROM: Alan M. Maciag, Chief of Police

RE: APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE WAYNE COUNTY DEPARTMENT OF HOMELAND SECURITY AND THE CITY OF WAYNE FOR THE 2018 JUSTICE ASSISTANCE GRANT

Attached you will find a Memorandum of Understanding between the Wayne County Department of Homeland Security and the City of Wayne for the 2018 Justice Assistance Grant. The City of Wayne qualifies to be included in the 2018 JAG Grant to receive \$8,814.00 in Justice Assistance Grant funds. The memorandum of understanding will need to be approved by City Council to move forward with the application process. The Wayne County Department of Homeland Security has been designated as the grant administrator on behalf of the eligible communities.

I respectfully ask that you forward the memorandum of understanding to City Council for review and approval.

If you have any questions, please contact me.

Alan M. Maciag
Chief of Police

Memorandum of Understanding between
Wayne County Department of Homeland Security
500 Griswold, Detroit, MI 48226
Hereinafter referred to as "Wayne County"
and the City of Wayne, MI.

Wayne County Department of Homeland Security
JAG Application 2018 CDFA#16.738


The 2018 Justice Assistance Grant (JAG) solicitation notice outlines the process for application, approval and acceptance of federal funds under the JAG program. Units of local government appearing on the *FY 2018 Units of Local Government List* established by the Bureau of Justice Services are eligible to apply. Jurisdictions certified as disparate must submit a joint application for the aggregate of funds allocated to them, specifying the amount of the funds that are to be distributed to each of the units of local government and the purposes for which the funds will be used. The units of local government may establish a joint advisory board to carry out the joint application process.

When beginning the JAG application process, a Memorandum of Understanding (MOU) must be completed, signed and faxed to Office of Justice Programs indicating who will serve as the applicant/fiscal agent for the joint funds. The unit of local government receiving a JAG award will be responsible for the administration of funds including distributing the funds; monitoring the award; submitting reports including performance measure and program assessment data; and providing ongoing assistance to any sub recipient of the funds. The "City of Wayne, MI." does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outline in the budget narrative and worksheet in the application process under this solicitation.

Wayne County is a Disparate County because it bears more than 50% of the costs of prosecution or incarceration that arise for Part 1 violent crimes reported by the geographically constituent units and certified by the Director of Bureau of Justice Administration.

Given Wayne County is a Disparate County, the City of Wayne, MI hereby designates the Wayne County Department of Homeland Security as the applicant/fiscal agent for the 2018 Justice Assistance Grant (JAG) funds. The City of Wayne, MI allocation of 2018 JAG funds is \$8,814.

THE BELOW MUST BE SIGNED BY THE CHIEF ELECTED OFFICIAL

Wayne County Department of Homeland Security
Tadarial Stantivant, Director
Signature 
Date July 31, 2018

City of Wayne, MI.
Print Name _____
Signature _____
Title _____
Date _____

Scan and Email to Both: jdavis1@waynecounty.com and sharb@waynecounty.com
ATTN: James Davis
DEADLINE: August 17, 2018




6e

City of
WAYNE

POLICE DEPARTMENT

July 31, 2018

TO: Lisa Nocerini, City Manager 
FROM: Alan M. Maciag, Chief of Police
RE: **TRAFFIC CONTROL ORDER #619**

Recently, the police department was contacted by Pat Rice of Glenwood Heights Homeowners Association requesting permission for the installation of four neighborhood watch signs. The signs are intended to deter crime in the area and encourage residents to take a proactive approach to crime fighting. The police department recommends the installation of the signs.

To ensure uniformity with other signage in the city, the Wayne Department of Public Works has provided and installed the signs.

I am respectfully requesting that you submit this information to City Council to approve traffic control order 619.

If you have any questions, please contact me.



Alan M. Maciag
Chief of Police

CITY OF WAYNE
STATE OF MICHIGAN
TRAFFIC CONTROL ORDER

619

In accordance with the uniform traffic code for cities, townships and villages, section 2.53, adopted October 28, 1977, as amended, we have jointly caused a traffic engineering investigation to be made of traffic conditions on: Glenwood Heights subdivision

in Wayne, Michigan. As a result of said investigation we do hereby direct that official traffic control devices, which conform to the Michigan Manual of Uniform Traffic Control Devices be installed in the Glenwood Heights subdivision.

Four 18"x12" signs ("Neighborhood Crime Watch, We Immediately Report All Suspicious Activities to Our Police Department" in black letters on a white and orange background).

- One sign should be installed on the north side of Hillcrest, west of Newburgh
- One sign should be installed on the west side of Laurenwood, south of Glenwood
- One sign should be installed on the west side of Kingswood, south of Glenwood
- One sign should be installed on the south side of Laurenwood, east of John Hix

Reason: Pat Rice of the Glenwood Heights Homeowner's Association requested permission for the installation of these signs. The signs are intended to deter crime in the area and encourage residents to take a proactive approach to crime fighting.

The following Traffic Control Order(s) are hereby rescinded None

City of Wayne, Michigan
City Council

City of Wayne, Michigan
Police Department

Mayor



Chief of Police

Date _____

Date 8/1/2018

Effective Date _____

c: White - City Clerk
Pink - Traffic Bureau
Yellow - D.P.W.

9a

MINUTES
CITY OF WAYNE ELECTION COMMISSION
MEETING OF JULY 10, 2018

A meeting of the Election Commission was held on Tuesday, July 10, 2018 at 3:30 p.m. at the Wayne City Hall Conference Room, 3355 South Wayne Road

MEMBERS PRESENT: City Manager Lisa Nocerini, City Attorney Breeda O'Leary, City Clerk Matthew K. Miller

MEMBERS ABSENT: None

ALSO PRESENT: None

The meeting was called to order at 3:30 p.m. by City Clerk Miller.

Motion by O'Leary, seconded by Nocerini and unanimously carried, to approve the minutes of the meeting of May 1, 2018, as printed.

Motion by Nocerini, seconded by O'Leary and unanimously carried, to Authorize City Clerk to prepare all ballots and order supplies for the August 7, 2018 Primary Election.

Motion by Nocerini, seconded by O'Leary and unanimously carried, to authorize City Clerk to appoint assistants to pick up voted absent voter ballots as needed for the August 7, 2018 Primary Election.

Motion by O'Leary, seconded by Nocerini and unanimously carried, to authorize City Clerk to prepare the equipment (ICP, ICX, VAT and Electronic Poll Books) for the August 7, 2018 Primary Election.

Motion by Nocerini, seconded by O'Leary and unanimously carried, to authorize City Clerk to train election inspectors and other personnel as required for the August 7, 2018 Primary Election.

Motion by O'Leary, seconded by Nocerini and unanimously carried, to review and approve Election Inspectors and other personnel for runners, precinct set-up and Receiving and Certifying boards for the August 7, 2018 Primary Election with assignments attached.

Motion by Nocerini, seconded by O'Leary and unanimously carried, to authorize City Clerk to schedule beginning time for A.V. Counting Board as needed for the August 7, 2018 Primary Election.

Motion by O'Leary, seconded by Nocerini and unanimously carried, to authorize City Clerk to train necessary personnel for Receiving and Certifying boards for election night.

Motion by O'Leary, seconded by Nocerini and unanimously carried, to schedule public accuracy test for Tuesday, July 31, 2018 - 9:00 a.m. at the Police Station.

The Commission reviewed the sample ballot.

Motion by Nocerini, seconded by O'Leary and unanimously carried, to adjourn the meeting at 3:43 p.m.

Matthew K. Miller, City Clerk

Wayne Public Library
Board of Trustees Meeting
4:15 p.m. June 13, 2018
MINUTES

Present: Ed Marman, Nancy Chiasson, Renee Davis, Larry McConnell and Dee Ryan

Also Present: Tom Porter, Steve McGladdery, Judith Bauer

Excused Absent:

I. Call to Order: Ed Marman called the meeting to order at 4:14 p.m.

A. Introduction of Guests: none

B. Announcements: none

C. Public Comments: none

II. Approval of Agenda: Larry made a motion to approve the agenda. Renee seconded, motion carried.

III. Approval of minutes: Renee motioned to approve the minutes of May 9, 2018. Nancy seconded, motion carried.

IV. Correspondence: none

V. President's Report: Ed suggested that if the board members get a chance to visit surrounding libraries do so, just to see what they are offering.

VI. Library Director's Report: Summer reading program starts June 12.

VII. Reports:

A. Friends: Program on June 20 is Paul Demick with marimba music.

B. Other: none

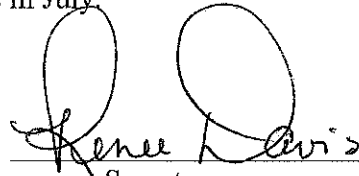
VIII. Unfinished Business:

A. Director evaluation: Ed asked the board to start filling out the evaluation and they would go over them with Steve sometime in July.

IX. New Business:

X. Adjournment: Meeting adjourned at 4:47pm.

Minutes taken by
Judith Bauer


Secretary