

CITY OF WAYNE
REGULAR CITY COUNCIL MEETING
TUESDAY, JUNE 6, 2017 - 8:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD
AGENDA

Pledge of Allegiance

Roll Call

1. Approve Agenda

2. City Council Minutes

- a. Regular Meeting of May 16
- b. Special Meeting of May 23

3. Request

- a. From Wayne Historical Society to park on Josephine Street and a portion of the Dynamite Park entrance on Sunday, October 1, 2017 for the Cemetery Walk at St. Mary's Cemetery

4. Ordinances and Amendments

- a. Second Reading and Adoption of Ordinance #2017-03 - Chapter 1282 Parking

5. Communications & Reports

- a. Memo from the Finance Director regarding the change from Official Payments to the Point and Pay System
- b. Memo from the City Attorney regarding the removal of Councilmembers for absenteeism
- c. Flyer from the Fire Department regarding a Charity BBQ on June 17, 2017 from noon to 3:00 p.m. at the Fire Station, 3300 S. Wayne Road

6. General Items for Consideration

- a. Approve a depository resolution updating authorized signers
- b. Approve the closure of the Bank of America account
- c. Approve the Memorandum of Agreement with Wayne Metro Community Action Agency for the participation in the Water Residential Assistance Program (WRAP)


CITIZEN COMMENTS OR REQUESTS ON ITEMS NOT ON THE AGENDA - Citizens are to limit their comments or requests to 3 minutes. The City Council asks that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and the City Council. The Mayor, the City Council and the Department Heads may not respond to the questions at the meeting, but will respond by the next City Council Meeting or as soon as possible, once they have looked into the matter.

7. Items for next agenda

8. City Manager Report

COMMENTS FROM MEMBERS OF THE CITY COUNCIL

Respectfully submitted,



Lisa Nocerini,
City Manager

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CITY OF WAYNE
REGULAR CITY COUNCIL MEETING - #2017-14
TUESDAY, MAY 16, 2017 - 8:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD

A regular meeting of the Wayne City Council was held on Tuesday, May 16, 2017, at 8:00 p.m. at the Wayne City Hall, 3355 South Wayne Road.

Mayor Rowe called the meeting to order at 8:00 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor Susan M. Rowe, Mayor Pro-Tem Anthony W. Miller, John P. Rhaesa, Thomas E. Porter, Ryan R. Gabriel, Richard T. Sutton IV

Members Absent: Christopher J. Sanders (excused)

Also Present: Lisa Nocerini, City Manager, Breeda O'Leary, City Attorney, Matthew K. Miller, City Clerk

A moment of silence was held for Delphine Gardner.

05-17-0122 Motion by Miller, seconded by Gabriel and unanimously carried, it was resolved to approve the agenda as printed.

05-17-0123 Motion by Gabriel, seconded by Miller and unanimously carried, it was resolved to approve the Regular Meeting of May 2, as revised.

The City Council presented Life Saving Awards to Christopher Chupa and Ian Klosner.

05-17-0124 Motion by Gabriel, seconded by Sutton and unanimously carried, it was resolved to approve the request to proclaim May 21-27, 2017 as National Public Works Week in Wayne.

05-17-0125 Motion by Gabriel, seconded by Sutton and unanimously carried, it was resolved to approve the request from Wayne Main Street to hold Food Truck and Fun Day, Saturday, June 24, 2017 from 11:00 a.m. - 4:00 p.m. at Derby's Alley - 34824 Michigan Avenue West.

05-17-0126 Motion by Rhaesa, seconded by Gabriel and unanimously carried, it was resolved to approve the request to proclaim May 14-20, 2017 as Police Week in Wayne.

05-17-0127 Motion by Rhaesa, seconded by Miller and unanimously carried, it was resolved to approve Site Plan #2017-03, H&N Auto Sales, 36110 Michigan Ave. W.

subject to the following conditions which have been approved by the Planning Commission and shall be implemented prior to the issuance of a Site Development Permit:

1. That the applicant shall obtain the necessary permits and pay the required fees from all City Departments (Building, Engineering, Fire, Water and the State of Michigan).
2. That four sets of fully dimensioned, drawn to scale building and engineering plans that show room dimensions, use, grading and parking lot design shall be reviewed and approved by the Building Official, City Engineer and Fire Marshal prior to any construction.
3. That the building shall comply with the Cross Connection Control/Back Flow Prevention Program. Separate plumbing plans shall be submitted for review.
4. That a separate permit shall be obtained for the curb-cut closure and the parking lot to include curb detail and storm water design.
5. That a Certificate of Occupancy inspection shall be completed and all repairs completed.
6. That all signs shall conform to Chapter 1280.
7. That the redevelopment shall conform to Chapter 1288.08 Downtown Design Standards.
8. That the establishment of used vehicle sales shall conform to Chapter 1288.09 Used Vehicles Sales.
9. That the building shall be made accessible and usable to people with disabilities.
10. That the landscape plans shall conform to Chapter 1281 Landscape Regulations and the plans shall be reviewed by the City Clerk's Office prior to installation.
11. That all Police Department information shall be completed (business registration/handicapped enforcement).
12. That the following deferred general maintenance items shall be complete:
 - a. Remove tree limbs, junk trees, brush and debris from the site
 - b. Repair dumpster enclosure
 - c. Replace door on south wall and repair boarded door with wall, window or door on east wall
13. That all conditions at this site shall be completed before the issuance of a CofO.

Wael Abbas, owner, was present to represent the Site Plan and accepted the conditions.

05-17-0128 Motion by Porter, seconded by Miller and unanimously carried, it was resolved to approve Site Plan #2017-04, Beydoun/Save-a-Lot Redevelopment, 34610 Michigan Ave. W. subject to the following conditions which have been approved by the Planning Commission and shall be implemented prior to the issuance of a Site Development Permit:

1. That the applicant shall obtain the necessary permits and pay the required fees from all City Departments (Building, Engineering, Fire, Water).
2. That four sets of fully dimensioned, drawn to scale building and engineering plans that show room dimensions, use and grading shall be reviewed and

- approved by the Building Official, City Engineer and Fire Marshal prior to any construction.
3. That the engineering plans shall show ADA compliant sidewalks and curb detail at landscape areas.
 4. That the building shall comply with the Cross Connection Control/Back Flow Prevention Program. Separate plumbing plans shall be submitted for review.
 5. That a Certificate of Occupancy inspection shall be completed and all repairs completed.
 6. That all new signs shall conform to Chapter 1280 and the existing portion of the former pole sign removed.
 7. That the redevelopment shall conform to Chapter 1288.08 Downtown Design Standards.
 8. That the building and property shall be made accessible and usable to people with disabilities.
 9. That the landscape plans shall conform to Chapter 1281 Landscape Regulations and the plans shall be reviewed by the City Clerk's Office prior to installation
 10. That all Police Department information shall be completed (business registration/handicapped enforcement).
 11. That the following deferred general maintenance items shall be complete:
 - a. Remove tree limbs and brush on the lot
 - b. Repair privacy fence at the rear of the building and remove old fence posts
 - c. Scrape and paint all loose paint on building, light poles and signs
 - d. Remove parking for Salvation Army signs
 - e. Replace "Fire Lane" signs
 - f. Sealcoat and stripe parking lot
 - g. Replace boarded up windows
 - h. Repair lighting on front facade
 12. That all conditions at this site shall be completed before the issuance of a CofO.

Ziad El-Baba, engineer, was present to represent the Site Plan and accepted the conditions.

A public hearing was held by the City Council to consider the proposed FY '17-'18 Budget and Millage Rates.

Jeff Wild, Newburgh Rd., addressed the City Council about the budget.

05-17-0129 Motion by Miller, seconded by Rhaesa, the motion carried by a 5-1 (Gabriel) vote, it was resolved to closed the public hearing and approve the FY '17-'18 Budget and Millage Rates with the following resolution adopted:

CITY OF WAYNE
FISCAL YEAR 2017 - 2018 GENERAL AND SPECIAL FUND BUDGET
BUDGET RESOLUTION
GENERAL APPROPRIATIONS ACT RESOLUTION: 2017 - 2018 GENERAL FUND
AND SPECIAL FUND BUDGETS:

To approve the following General Appropriations Act Resolution outlining anticipated revenues and expenditures for the fiscal year beginning July 1, 2017, in accordance with Section 9.5 of the City Charter and State Act 621:

WHEREAS, the City Manager heretofore submitted to this Council annual budgets for the ensuing year, as required by the City Charter of this City, and Michigan Public Act 621 of 1978 the Uniform Budgeting and Accounting Act, and

WHEREAS, the general appropriations act requires that City Council shall set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is to be levied; and

WHEREAS, a Public Hearing was held on the said budget after publication of notice thereof; and

WHEREAS, the Council has reviewed the proposed tax rates and budgets.

NOW, THEREFORE, BE IT RESOLVED that this Council does hereby determine and appropriate the several amounts required from the several funds of the City of Wayne for the fiscal year beginning July 1, 2017 and ending June 30, 2018 as follows:

Fiscal Year 2017 - 2018										
Summary of Annual Revenues by Source and Appropriations by Department										
	General (101/ 102)	Major Streets (202)	Local Streets (203)	Rubbish (226)	Vehicle Forfeiture (264)	Drug Law Enforcement (265)	Library (271)	Community Development Block Grant (275)	DDA (494)	Water and Sewer (592)
Revenues										
Non- Departmental Revenues										
Taxes	\$ 6,559,100	\$ -	\$ 343,010	\$ 989,305	\$ -	\$ -	\$ 348,310	\$ -	\$ 489,540	\$ -
Intergovernmental	1,958,765	1,022,220	404,375	-	-	-	-	127,855	611,000	-
Charges for Services	320,000	-	-	-	-	-	-	-	-	11,280,800
Interest and Rents	11,200	-	-	-	-	-	-	-	-	32,960
Other Revenue	2,005,440	-	8,000	-	-	-	-	-	-	16,580
Department Revenues										
District Court	664,040	-	-	-	-	-	-	-	-	-
District Court - MMHC Grant	342,595	-	-	-	-	-	-	-	-	-
Finance	8,500	-	-	-	-	-	-	-	-	-
City Clerk	73,750	-	-	-	-	-	-	-	-	-
City Hall & Grounds	3,600	-	-	-	-	-	-	-	-	-
DPW - Cemetery	40,000	-	-	-	-	-	-	-	-	-
Police	166,050	-	-	-	-	-	-	-	-	-
Communications/ Radio	115,000	-	-	-	-	-	-	-	-	-
Fire	1,107,185	-	-	-	-	-	-	-	-	-
Ordinance	77,000	-	-	-	-	-	-	-	-	-
Animal Shelter	5,000	-	-	-	-	-	-	-	-	-
DPW Operations	545,000	-	-	-	-	-	-	-	-	-
Engineering	552,000	-	-	-	-	-	-	-	-	-
Street Lighting	635,000	-	-	-	-	-	-	-	-	-
Youth Services - CWW	74,370	-	-	-	-	-	-	-	-	-
Life Skills Program	13,750	-	-	-	-	-	-	-	-	-
Wayne County First Contact	422,575	-	-	-	-	-	-	-	-	-
Community Development	79,900	-	-	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	60,100	-	-	-
Historical Museum	75	-	-	-	-	-	-	-	-	-
Total Revenues	15,779,895	1,022,220	755,385	989,305	-	-	408,410	127,855	1,100,640	11,330,340

Expenditures										
City Council	41,550	-	-	-	-	-	-	-	-	-
Cable	17,380	-	-	-	-	-	-	-	-	-
District Court	629,660	-	-	-	-	-	-	-	-	-
District Court - MMHC Grant	342,595	-	-	-	-	-	-	-	-	-
City Manager	137,340	-	-	-	-	-	-	-	-	-
Elections	40,000	-	-	-	-	-	-	-	-	-
Finance	679,210	-	-	-	-	-	-	-	-	6,345,885
Law	150,000	-	-	-	-	-	-	-	-	-
City Clerk	265,355	-	-	-	-	-	-	-	-	-
Personnel	186,035	-	-	-	-	-	-	-	-	-
Community Projects	2,000	-	-	-	-	-	-	-	-	-
Information Technology	230,955	-	-	-	-	-	-	-	-	-
City Hall & Grounds	469,500	-	-	-	-	-	-	-	-	-
DPW - Cemetery	3,000	-	-	-	-	-	-	-	-	-
Police	3,846,515	-	-	-	-	-	-	-	-	-
Drug Forfeiture	-	-	-	-	10,000	-	-	-	-	-
Vehicle Forfeiture	-	-	-	-	10,000	-	-	-	-	-
Communications/ Radio	473,720	-	-	-	-	-	-	-	-	-
Fire	2,454,925	-	-	-	-	-	-	-	-	-
Ordinance	63,800	-	-	-	-	-	-	-	-	-
Animal Shelter	46,055	-	-	-	-	-	-	-	-	-
DPW Operations	1,052,005	-	-	-	-	-	-	-	-	-
Engineering	546,660	-	-	-	-	-	-	-	-	-
Street Lighting	637,000	-	-	-	-	-	-	-	-	-
Road Projects - Streets	-	429,220	925,435	-	-	-	-	-	-	-
Sanitation Rubbish	-	-	-	1,094,900	-	-	-	-	-	-
Water Operations and Maintenance	-	-	-	-	-	-	-	-	-	2,239,645
Water Meter Replacement	-	-	-	-	-	-	-	-	-	201,360
Municipal Storm Sewer	-	-	-	-	-	-	-	-	-	15,450
Sewer Operations and Maintenance	-	-	-	-	-	-	-	-	-	1,825,615
CSO Basin Operations and Maintenance	-	-	-	-	-	-	-	-	-	113,300
Youth Services - CWW	74,370	-	-	-	-	-	-	-	-	-
Life Skills Program	13,750	-	-	-	-	-	-	-	-	-
Wayne County First Contact	422,575	-	-	-	-	-	-	-	-	-
Parks - Administration	501,610	-	-	-	-	-	-	-	-	-
Parks - Senior Services	7,000	-	-	-	-	-	-	-	-	-

Expenditures (continued)										
Community Development	177,390	-	-	-	-	-	-	-	-	-
Community Development Block Program	-	-	-	-	-	-	-	127,855	-	-
Administration	-	-	-	-	-	-	-	-	648,050	-
Library	-	-	-	-	-	-	433,280	-	-	-
Downtown Landscaping Maintenance	-	-	-	-	-	-	-	-	-	-
Historical Museum	11,100	-	-	-	-	-	-	-	-	-
Employer Retirement	2,158,365	-	-	-	-	-	-	-	-	-
Nankin Transit	21,000	-	-	-	-	-	-	-	-	-
MTT/ STC/ PTA Refunds	50,000	-	-	-	-	-	-	-	127,770	-
Debt Service	1,302,185	51,440	-	-	-	-	-	-	-	424,645
Total Expenditures	17,054,605	480,660	925,435	1,094,900	10,000	10,000	433,280	127,855	1,200,465	10,742,255
Other Financing Sources (uses)										
Operating transfer from other funds	-	-	187,500	-	-	-	-	-	-	-
Operating transfer to other funds	-	(187,500)	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	(187,500)	187,500	-	-	-	-	-	-	-
Net change in fund balance	(1,274,710)	354,060	17,450	(105,595)	(10,000)	(10,000)	(24,870)	-	(99,825)	588,085
Audited fund balance June 30, 2016	2,371,684	359,273	1,106,496	398,868	17,274	20,564	94,457	(136,889)	N/a	N/a
Projected net change in fiscal year 2017	(1,638,039)	-	-	(102,783)	2,000	(3,500)	(3,451)	-	N/a	N/a
Est. fund balance June 30, 2017	733,645	359,273	1,106,496	296,085	19,274	17,064	85,006	(136,889)	N/a	N/a
Est. fund balance (deficit) June 30, 2018	\$ (541,065)	\$ 713,333	\$ 1,123,946	\$ 190,490	\$ 9,274	\$ 7,064	\$ 60,136	\$ (136,889)	N/a	N/a
								[1]	[2]	[2]
Tickmark Legend:										
[1] - Note deficit was related to grant funding time difference. Expect full grant reimbursement from FY 2016 to be received in FY 2017, which would result in a \$0 fund balance.										
[2] - Note these funds are component unit and enterprise funds and do not have fund balance.										

BE IT FURTHER RESOLVED, the following water and sewer rates be authorized to go into effect as of July 1, 2017:

Water variable rate	\$ 6.97
Sewer variable rate	6.40
Total variable rate	\$ 13.37

BE IT FURTHER RESOLVED, the following property tax revenue and tax rates be

authorized and that the City Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds, as required by ordinance or resolution:

<u>TAX RATES:</u>		<u>REVENUE</u>
15.0000	MILLS PER \$1,000 TAXABLE VALUATION FOR GENERAL OPERATION	\$ 5,248,745
0.9620	MILLS PER \$1,000 TAXABLE VALUATION FOR RETIREMENT	336,620
0.9999	MILLS PER \$1,000 TAXABLE VALUATION FOR RECREATION	349,881
1.0000	MILL PER \$1,000 TAXABLE VALUATION FOR PUBLIC SAFETY	349,916
1.0000	MILL PER \$1,000 TAXABLE VALUATION FOR POLICE	349,916
0.1424	MILL PER \$1,000 TAXABLE VALUATION FOR ACT 359	49,828
19.1043	SUBTOTAL GENERAL FUND	\$ 6,684,906
1.0000	MILL PER \$1,000 TAXABLE VALUATION FOR ROAD PROGRAM FUND	349,916
2.9073	MILLS PER \$1,000 TAXABLE VALUATION FOR REFUSE P.A. 298	1,017,312
0.9999	MILLS PER \$1,000 TAXABLE VALUATION FOR LIBRARY (ACT 164)	349,881
24.0115	TOTAL	\$ 8,402,015

BE IT FURTHER RESOLVED, that the City Council recognizes that the City of Wayne Downtown Development Authority will capture taxes levied for the General Fund (Base Charter, Retirement and Recreation Operations), but the DDA will not capture levies for the Refuse Collection and Disposal Fund (Act 298), the Library (Act 164) Operations Fund, Public Safety Millage, Police Millage, Act 359 Millage, nor for the Road Program Fund,

BE IT FURTHER RESOLVED, that the City of Wayne will levy a 1% Tax Administration Fee on property taxes collected by the City Treasurer as permitted by law,

BE IT FURTHER RESOLVED, the Finance Director is hereby authorized to make budgetary transfers within appropriation centers established through this budget,

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to make budgetary transfers between appropriation centers established through this budget resolution so long as no appropriation center is increased by more than 2.5%, All other transfers between appropriation centers may be made only by further action of the City Council, pursuant to provisions of the Michigan Uniform Accounting and Budgeting act.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby ordered and directed to certify the above amount required for the several funds of the City and the aggregate thereof, to the City Treasurer.

05-17-0130 Motion by Miller, seconded by Gabriel and unanimously carried, it was resolved to have the second reading and approval of Ordinance #2017-02 amendments to Chapter 210 - Animal Shelter and Licensing Fees.

05-17-0131 Motion by Miller, seconded by Gabriel and unanimously carried, it was resolved to have the first reading of Ordinance #2017-03 an amendment to Chapter 1282 - Parking to require paved parking and storage in all zoning districts.

By consensus of Council, Communications and Reports were received and filed or acted upon as indicated:

a. April 30, 2017 Revenue and Expenditure Report

05-17-0132 Motion by Miller, seconded by Rhaesa and unanimously carried, it was resolved to call a Special Study Session for Tuesday, May 23, 2017 at 7:00 p.m. and cancel the Special Study Session scheduled for Tuesday, May 30, 2017.

05-17-0133 Motion by Porter, seconded by Rhaesa, the motion carried by 5-1 (Miller) vote, it was resolved to approve a payment to the Michigan Municipal League (MML), in the amount of \$7,117.00, for 2017-2018 membership dues, to be paid from the City Council Memberships & Dues Budget.

05-17-0134 Motion by Rhaesa, seconded by Gabriel and unanimously carried, it was resolved to approve a resolution to become engaged as a Redevelopment Ready Community.

05-17-0135 Motion by Porter, seconded by Rhaesa and unanimously carried, it was resolved to approve a payment to Stantec on an emergency basis to make repairs at the EQ basin in the amount not to exceed \$30,690.00.

05-17-0136 Motion by Miller, seconded by Rhaesa and unanimously carried, it was resolved to approve the FY '17-'18 Water & Sewer Rates as follows:

RESOLUTION

WHEREAS, the Water and Sewer Fund Budget has been reviewed, approved and adopted for the 2017-18 fiscal year; and

WHEREAS, sufficient water and sewer rates need to be approved to provide money to operate the system;

NOW, THEREFORE, BE IT RESOLVED THAT, effective for all consumption billed on or after July 1, 2017, the following rates are authorized:

<u>Rates per 1,000 gal.</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2016-2017 (actual)	\$6.45	\$6.35	\$12.80
2016-2017	<u>\$6.97</u>	<u>\$6.40</u>	<u>\$13.37</u>
	\$0.52	\$0.05	\$0.57

The fixed cost portion is proposed to remain frozen for this fiscal year. Listed below is the fixed charge fees:

Meter Size (inches)	Wayne Water Monthly Fixed Fee	Wayne Sewer Monthly Fixed Fee
	<u>Approved</u>	<u>Approved</u>
1 or less	11.58	8.16
1.5	26.06	18.36
2	46.32	32.64
3	104.22	73.44
4	185.28	130.56
6	416.88	293.76
8	741.12	522.24
10 or larger	1,158.00	816.00

Upon the request of Mayor Rowe for comments from the public on matters not covered by the Council Agenda, the following were expressed:

Lloyd Allen, Adams Circle, addressed the City Council about the Ethics Committee.

Mark Blackwell, Harroun, addressed the City Council about City Council attendance; Vern Amos' assistance on the Neighborhood Watch Patrol; Attwood Park

Beverly Prough, retiree, addressed the City Council about retiree healthcare.

Ron Roberts, Taylor St., addressed the City Council about City Council attendance.

Vern Amos, Stellwagen, addressed the City Council about the Neighborhood Watch Patrol.

Chris Johnson, retiree, addressed the City Council about retiree healthcare, the 4/18/17 Special Study Session video and a Wayne Dispatch article.

Tina Jean, Winifred St., addressed the City Council about the Library parking.

Jeff Wild, Newburgh Rd., addressed the City Council about the City Council procedures; City Council attendance and the MML.

Items for next agenda:

Mayor Pro-Tem Miller requested a discussion on neighborhood and Michigan Avenue beautification.

Councilman Rhaesa requested information regarding the 2% pension cost of living adjustment.

05-17-0137 Motion by Miller, seconded by Sutton and unanimously carried, it was resolved to accept the Consent Calendar without exception as follows:

- a. Planning Commission Minutes of April 11
- b. Historical Commission Minutes of April 17
- c. Commission on Aging Minutes of April 11
- d. Library Board Minutes of April 12
- e. Housing Commission Minutes of April 19

Lisa Nocerini, City Manager, addressed the City Council about the Special Study Session on May 23, 2017 at 7:00; a vendor list; the Water & Sewer Study; the WRAP program to help with water payments; Colliers International and neighborhood involvement.

05-17-0138 Motion by Miller, seconded by Sutton and unanimously carried, was resolved to adjourn the meeting at 10:23 p.m,

Susan M. Rowe
Mayor

Matthew K. Miller
City Clerk

Abstract published May 25, 2017

CITY OF WAYNE
SPECIAL CITY COUNCIL MEETING - #2017-15
TUESDAY, MAY 23, 2017 - 6:30 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD

A special meeting of the Wayne City Council was held on Tuesday, May 23, 2017, at 6:30 p.m. at the Wayne City Hall, 3355 South Wayne Road.

Mayor Rowe called the meeting to order at 6:31 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor Susan M. Rowe, Mayor Pro-Tem Anthony W. Miller, John P. Rhaesa, Thomas E. Porter, Christopher J. Sanders (6:44pm), Ryan R. Gabriel, Richard T. Sutton IV

Members Absent: None

Also Present: Lisa Nocerini, City Manager, Cathy Broge, Deputy City Clerk

The City Council had a discussion regarding attendance at City Council meetings.

05-17-0139 Motion by Miller, seconded by Porter to have the absence of Councilman Sanders unexcused.

The motion was dismissed as Councilman Sanders arrived at 6:44 p.m.

05-17-0140 Motion by Sanders, seconded by Sutton to compel himself to attend the June 6, 2017 Council Meeting.

The motion was withdrawn.

05-17-0141 Motion by Miller, seconded by Sutton and unanimously carried, was resolved to compel Councilman Sanders to attend the June 6, 2017 Council Meeting.

Upon the request of Mayor Rowe for comments from the public on matters not covered by the Council Agenda, the following were expressed:

Vern Amos, Stellwagen, addressed the City Council about the absences of Councilman Sanders at the Council Meetings.

Lloyd Allen, Adams Circle, addressed the City Attorney about procedures to excuse absences of Council Members at Council Meetings; the Dearborn Library situation w/Councilman Sanders.

Victor Osborne, Adele, addressed the City Council about excusing absences of a councilperson.

Mark Blackwell, Harroun, addressed the City Council about thanking Councilman Rhaesa for help with the Neighborhood Watch and City workers for their hard work. City Council attendance.

Ron Roberts, Taylor St., addressed the City Council about City Council attendance.

Dan Hamann, Hillcrest, addressed the City Council regarding water rates and how they were calculated.

Chris Miller, Richard St., addressed City Council about Councilman Sanders resignation.

05-17-0142 Motion by Rhaesa, seconded by Miller and unanimously carried, was resolved to adjourn the meeting at 7:40 p.m.

Susan M. Rowe
Mayor

Cathy Broge
Deputy City Clerk

Abstract published June 1, 2017

3a

Wayne Historical Society

SOCIETY: P.O. Box 486
WAYNE, MI 48184

MUSEUM: 1 Towne Square Street
Wayne, MI 48184

<http://www.waynehistoricalmuseum.wordpress.com>
<https://www.facebook.com/waynehistoricalsociety>

DATE: May 9, 2017

TO: Matthew Miller, Clerk
City of Wayne

FROM: John Mills, Vice President
Wayne Historical Society

RE: Grass Field (Dynamite Park)& Josephine Street Parking – Sunday, October 1, 2017

The Wayne Historical Society is hosting our fourth annual cemetery walk on Sunday, October 1, 2017. This year, we are featuring Saint Mary's Catholic Cemetery (we have previously hosted walks in the Old Wayne – Michigan Avenue Cemetery, Glenwood Cemetery, and West Lawn Cemetery. Saint Mary's will complete the cycle of all cemeteries in the city limits of Wayne. Due to the very limited area within the cemetery, we would like to close vehicular traffic within the cemetery itself, and direct visitors to street parking on Josephine, and the grassy area immediately East of the cemetery known as Dynamite Park / Mill Trail East Entrance.

At the direction of Lori Gouin, I have spoken to Ed Queen, Assistant Director of the Department of Public Works and I am submitting this request on it's own. I represented to Mr. Queen that I believed a vehicle could enter the field between two of the boulders lining the roadside (his thoughts were that perhaps one or two of them would have to be moved by DPW staff) to allow for access to the field. I would simply ask to borrow and use traffic cones to mark the entrance/exit lane to the field from Josephine Street. I expect to line vehicles up along the fence and side of roadway, with the center of the field open for entry and egress. Again, we also want permission to park along both sides of Josephine.

My contact information is:

John Mills
34649 Chestnut, Wayne, MI 48184-1309
(734) 716-9525
johnmills1954@gmail.com

Thank you for your consideration. Please advise.

4a
DRAFT

06-17-0### Motion by _____, seconded by _____ and unanimously carried, it was resolved to approve the second reading and adopt Ordinance #2017-03, an ordinance to amend the codified ordinances of the City of Wayne, as follows:

**CITY OF WAYNE
PUBLIC NOTICE
ORDINANCE NO. 2017-03**

**AN ORDINANCE TO AMEND CHAPTER 1282 TO THE WAYNE CITY CODE
CONCERNING PARKING LOT SURFACING**

Section 1. That Chapter 1200, Section 1282.04 of the Wayne City Code is hereby amended to provide as follows:

The proposed amendment would be the following:

1282.04 PARKING SPACE LAYOUT AND DESIGN

“Wherever a parking lot is built as required off-street parking, storage area and non landscaped portion of the lot or wherever a parking lot is built in a P-1 Parking District, such parking lot shall be laid out, constructed and maintained in accordance with the following requirements:

1282.04 (h) The entire parking area, storage area and non landscaped portion of the lot, including parking spaces and maneuvering lanes, required under this section, shall be provided with asphaltic or concrete surfacing.”

Section 2. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 3. Repeal. All other Ordinances inconsistent with the provisions of this Ordinance are, to the extent of such inconsistencies, hereby repealed.

Section 4. Publication. The City Clerk shall cause this Ordinance to be published in the manner required by law.

Section 5. Effective Date. This Ordinance shall become effective ten days after enactment and upon publication there of.

Adopted: June 6, 2017
Published: June 15, 2017
Effective: June 16, 2017

Matthew Miller
City Clerk



5a

City of WAYNE

FINANCE DEPARTMENT

Date: June 1, 2017

To: Lisa Nocerini, City Manager

From: Katie Sample, Finance Director

Re: June 6, 2017 Agenda Item
Payment Service communication

The City of Wayne is currently using Official Payments for online payments. We are planning to switch to Point and Pay for online payments and for accepting over the counter credit card payments. This implementation is expected to take place in approximately 4-6 weeks.

Both services charge a convenience fee to residents for using the service, the fees are not charged by the City of Wayne. Below is a comparison of the convenience fees charged by both companies.

Official Payments Fees

Utility Credit Card Payments	
Fees	Bill Amount
\$4.95	ALL

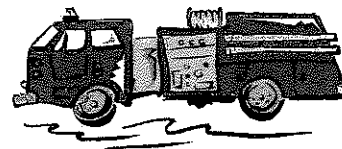
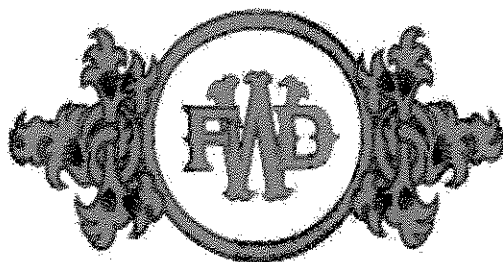
Tax Credit Card Payments	
Fees	Bill Amount
\$3.00	(\$0 - \$99)
\$6.00	(\$100 - \$199)
\$11.00	(\$200 - \$399)
\$16.00	(\$400 - \$599)
\$25.00	(\$600 - \$999)
\$35.00	(\$1,000 - \$1,399)
\$49.00	(\$1,400 - \$1,999)
\$68.00	(\$2,000 - \$2,699)
\$87.00	(\$2,700 - \$3,499)
\$109.00	(\$3,500 - \$4,399)
\$133.00	(\$4,400 - \$5,399)
\$159.00	(\$5,400 - \$6,399)
\$187.00	(\$6,400 - \$7,399)

Point and Pay Fees

ALL Credit Card Payments	
Fees	Bill Amount
\$2.00	(\$0 - \$66)
3%	(above \$66)

ALL Online E-Check Payments	
Fees	Bill Amount
\$3.00	(\$0 - \$10,000)
\$10.00	(over \$10,000)

See calculator on official payments website for larger bill amounts



Wayne Firefighters CHARITY BBQ

Firefighters will be serving up your choice of
Hamburger or Hot Dog with all the fixin's

June 17, 2017

NOON – 3PM

3300 S. Wayne Road

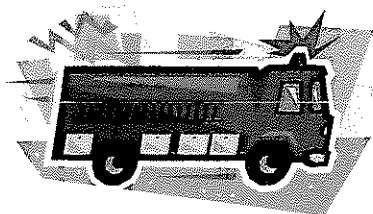
COST: \$5.00

ADVANCED TICKETS are not necessary

Face painting, ballon animals, ice cream and more!

Any Questions Call Fire Administration

722-1111





loa

City of
WAYNE

FINANCE DEPARTMENT

Date: June 1, 2017

To: Lisa Nocerini, City Manager

From: Katie Sample, Finance Director

Re: June 6, 2017 Agenda Item
Depository Resolution

The City of Wayne Charter Section 9.8 requires City Council to designate, by resolution, the signatures of authorized employees. The Finance Department is requesting that employees named Kathryn Sample, Finance Director; Renee Davis, Administrative Specialist; Christine Wegrzyn, Administrative Specialist; Christine Harrington, Accountant; Matthew K. Miller, City Clerk; and Carrie Venus, Personnel Director be authorized on the City's Chase, Bank of America, Comerica, Flagstar, and Michigan CLASS accounts.

This is to recommend that the City Council approve the updated list of authorized employees on the City's depository accounts.



6b

City of
WAYNE

FINANCE DEPARTMENT

Date: June 1, 2017

To: Lisa Nocerini, City Manager

From: Katie Sample, Finance Director

Re: June 6, 2017 Agenda Item
Closing of Bank Account

The City of Wayne Charter Section 6.14 (c) requires City Council to determine, by resolution, the closing of bank accounts. The Finance Department is requesting that the City's Bank of America account be closed and the balance transferred to the City's Chase account. The fees of maintaining the Bank of America account currently exceed the interest earned.

Fees fiscal year through April \$1,346.18 (Monthly fees \$140.55, increased from \$110.89 on 9/1/16).
Interest fiscal year through April \$1,315.36 (Interest rate 0.20%).

This is to recommend that the City Council approve the closure of the Bank of America Account.



6c

City of
WAYNE

FINANCE DEPARTMENT

Date: June 1, 2017

To: Lisa Nocerini, City Manager

From: Katie Sample, Finance Director

Re: June 6, 2017 Agenda Item
WRAP Agreement

The Water Residential Assistance Program (WRAP) funding is to assist eligible low-income residents with bill assistance, conservation, and self-sufficiency initiatives. Qualifications include: income at or below 150% of the poverty threshold; proof of residency, income; proof of renters responsibility of water on lease; staying currently on monthly bill payments. Program benefits may include: bill assistance of \$25 a month; home water audit if above 120% of average usage; minor home repairs up to \$1,000; water savings kits; training classes; up to \$700 in assistance with arrearages.

This is to recommend that the City Council approve the Water Residential Assistance Program Memorandum of Agreement with WayneMetro.

Water Residential Assistance Program (WRAP)

RESIDENT QUALIFICATIONS (Through Wayne Metro):

- Income at or below 150% of poverty threshold (see flier).
 - Census data for 2011-2015 shows “Persons in Poverty” in Wayne is 22.8%.
 - Residential Accounts 5384
 - Wayne Metro says other cities our size have 10-25 enrollees.
- Proof of residency, income.
- Proof of renters responsibility of water on lease.
- Stay current on monthly bill payment.

RESIDENT BENEFITS:

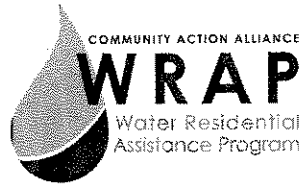
- \$50 bill credit every two months (\$300 annually) if payments are on time.
 - If payment missed, must pay back \$50 credit.
 - If two payments missed, disenrolled and late fees will be reinstated.
- Up to \$700 annually for previously past due amounts (\$350 after 6 months then another \$350 at 12 months).
- Home water audit if water usage is above 120% of average use.
- Minor home repairs up to \$1000 (minor plumbing issues, leaks).
- Free optional Water Smart Class.
- Other programs residents may qualify for (weatherization, individual development accounts).

CITY REQUIREMENTS (Legal to review):

- Freeze arrearages for 12 months or until a resident exits the WRAP program.
- Waive penalties for WRAP participants.
- Stop pending shutoffs once resident appointment confirmation verified.
- Exempt from tax rolls.

OTHER:

- Call WRAP to schedule appointment. Nearby location at venoy & palmer (32150 Dorsey), 29 other locations as well.
 - Wayne Metro says 2-3 week wait for appointment now.
- Moving Forward:
 - Once approved by council we can choose our start date.
 - Final legal approval pending



**Memorandum of Agreement
Between**

DRAFT

Wholesale Customer: City of Wayne ATTN: Katie Sample, Finance Director 3355 S. Wayne Road Wayne, Michigan 48184	CA Alliance: Wayne Metro Community Action Agency Attn: Alicia Ramon, Chief Programs Officer-Basic Needs 7310 Woodward, Suite 800 Detroit, Michigan 48202
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Project: The Water Residential Assistance Program ("WRAP") is a universal service delivery model to help residential customers of the Great Lakes Water Authority access bill assistance, water conservation measures, and navigate resources and supports on a pathway toward self-sufficiency.

Duration: Wayne Metro Community Action Agency ("CA Alliance") is entering into a Memorandum of Agreement with the **City of Wayne, a Michigan municipal corporation, ("Wholesale Customer" or "City")** effective April 1, 2016 through March 31, 2017, pertaining to the WRAP Program (the Project) operated by Wayne Metro Community Action Agency (CA Alliance & Project Administrator).

City agrees to:

- Understand and accept the WRAP Universal Service Delivery Model design. (Attached hereto as Attachment A and made a part of this Agreement.)
- Provide to WRAP CA Alliance Agency a main point of contact who will be responsible for:
 - Utilizing WRAP secure portal for on-going communications between CA Alliance Agency and Wholesale Customer regarding enrolled WRAP residential customers.
 - Receiving and reviewing reports of enrolled WRAP residents on regular basis.
 - Receiving and responding to CA Alliance questions regarding individual WRAP residential customer cases on an as needed basis.
 - Acting as liaison to Wholesale Customer billing department regarding payments made by CA Alliance.
 - Attending WRAP Wholesale Customer meetings held by CA Alliance.
- For those WRAP residents who enroll with arrearage/past due amounts, Wholesale Customer will:

- Freeze arrearages for 12 months or until a resident exits from WRAP program.
 - Waive penalties for WRAP participants.
 - Stop pending shutoffs once resident appointment confirmation and/or enrollment verification received from CA Alliance to Wholesale Customer.
 - For Residents for whom water has been shut off, it understood by both parties that Resident is solely responsible for payment of applicable turn on/turn off fees.
 - Exempting from tax rolls
 - Other protocols as deemed mutually agreeable in writing between both parties:
- Provide CA Alliance access, upon written consent of customer, to past customer billing history, previous or current enrollment in payment plans, previous or current enrollment in Wholesale assistance plans, and/or customer alerts.
 - Engage with CA Alliance in shared WRAP marketing and outreach activities to residential customers in Wholesale Customer's community.

Wayne Metro Community Action Agency agrees to:

- Provide a Single Service Point of Entry for GLWA regional resident to the WRAP Program; all calls will be processed through a dedicated telephone number- (313) 386-WRAP (9727) and via online Program Request Form.
- Pre-screen WRAP applicants for program eligibility and schedule residents for intake appointments based on pre-screening at time of call.
- Schedule intake appointments at CA Alliance Service Center accessible to residents.
- Inform and secure resident agreement of WRAP Program expectations and responsibilities via WRAP Client Contract.
- Refer eligible residents with water usage at or above 120% of normal usage for Home Water Conservation audit. Conduct Home Water Audit and perform minor home plumbing repairs eligible within scope of project.
- Provide a main point of contact to the Wholesale Customer who will be responsible for:
 - Utilizing WRAP secure portal for on-going communications between CA Alliance Agency and Wholesale Customer regarding enrolled WRAP residential customers.
 - Providing reports of enrolled WRAP residents on regular basis.
 - Reporting to Wholesale Customer at mutually agreed upon intervals on payment status of enrolled WRAP residential customers via electronic report form housed in web-portal.
 - Sending batched bill credit payments (based on \$25 per month) monthly and arrearage payments (bi-annually) to Wholesale Customer by [INSERT DATE OF MONTH] for enrolled residents verified as in good standing with

WRAP. Payment information will include: name, address, and account number.

- Providing reports of WRAP residents who exit and/or are terminated from the program.
 - Reporting back to Wholesale Customer at established intervals on CA Alliance payment status of enrolled WRAP residential customers via electronic report form housed in web-portal.
 - Acting as liaison to Wholesale Customer regarding the WRAP Program.
 - Engaging with Wholesale Customer in shared marketing and outreach activities around WRAP to residential customers.
- Collect and maintain program data, including but not limited to:
 - Scheduled appointments of residents residing in Wholesale Customer Community.
 - Status of enrolled residents in WRAP from Wholesale Customer Community receiving bill payment assistance and home water conservation audits.
 - Reconciliation of total assistance paid to Wholesale Customer including bill payment plan assistance, amount of arrearages paid (total and average).
 - Number of households assisted.

Hold Harmless: To the fullest extent permitted by law, the Parties agrees to indemnify, defend, pay on behalf of, and save harmless the other Party, and its elected and appointed officials, shareholders, officers, consultants, agents, volunteers and employees from and against all loss or expense (including costs and attorney's fees) by reason of liability imposed by law upon the parties or its elected and appointed officials, consultants, agents, volunteers and employees for damages, arising out of or in consequence of the performance of this Agreement, to the extent due to the negligence of the other party.

Notices: All notices, requests, demands or other communications hereunder shall be in writing and deemed given (a) when delivered personally or on the day said communication is sent by registered or certified mail, return receipt requested, postage prepaid, or (c) on the next business day after notice is sent by facsimile, or pdf, or (d) on the day said communication is deposited with a nationally recognized overnight courier service, as the case may be, as follows:

If to City of Wayne:

Matthew Miller, City Clerk
City of Wayne
3355 S. Wayne Road
Wayne, Michigan 48184
Email: mmiller@ci.wayne.mi.us

If to CA Alliance Agency:

Email: _____

AND

Katie Sample, Finance Director
City of Wayne
3355 S. Wayne Road
Wayne, Michigan 48184
Email: Inocerini@cityofwayne.com

Copy to:

Breeda O'Leary-Brassfield
Wayne City Attorney
Fausone Bohn, LLP
41700 West Six Mile Road,
Suite 101 Northville, MI 48168
Email: boleary@fb-firm.com

Termination: This agreement shall be in effect until DATE from the date of execution and maybe renewed at that time based on an interest to do so by both parties. This agreement may be terminated by either party with 30 days written notice.

Should either party issue Notice of Termination, both parties agree that residents enrolled in WRAP prior and up to the date of written notice will continue to receive WRAP assistance program until the first 12 months of resident enrollment is completed or resident termination and the terms of this agreement will continue.

Modifications: This MOA may be amended upon written approval of the parties at any time. No agent of the City shall have power to revoke, alter, enlarge or relax the stipulations or requirements of this Agreement, without the prior formal written authorization to do so, by ordinance, resolution or official action of the City.

Venue and Choice of Law: The Parties concur that any dispute concerning the interpretation of this Agreement shall be brought in the applicable state court located in the County of Wayne, Michigan, and that Michigan law shall control.

Counterparts: This Agreement may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. A party may

deliver executed signature pages to this Agreement by facsimile transmission or electronic mail to the other party, which facsimile or electronic copies shall be deemed to be an original executed signature page binding on the party that so delivered the executed signature page by facsimile or electronic mail.

Severability: If any term or portion of this Agreement, or the application thereof, to any person or circumstance shall, to any extent, judicially be determined to be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

Signed for Wayne Metro Community Action Agency:

Alicia Ramon, Chief Programs Officer-Basic Needs Date

Signed for City of Wayne:

Susan Rowe, Mayor Date

Matthew K. Miller, City Clerk Date

APPROVED AS TO FORM*:

Office of Wayne City Attorney

/s/ _____
By: Breeda O'Leary-Brassfield
City Attorney

*Any changes to the form of this Agreement must be re-submitted to the City Attorney's office for further review and approval.

Attachment A

Water Residential Assistance Program (WRAP) Components

Residential Assistance- Water Bill Payment Plan

- Maximum assistance per resident- \$1,000 annually
 - Water bill payment plan assistance consists of \$300 annual bill credit (\$25 per month for 12 months) for residents who are verified as staying current on regular bill payments (per billing cycles).
 - Up to \$700 annually in assistance for past due/ arrearage amounts. Arrearages will be paid in two installments:
 - At 6 months of successful payment history, up to \$350(50%) will be applied
 - At 12 months of successful payment, up to \$350 (second 50%) can be applied.
 - Additional assistance via other CA Alliance funding sources may be leveraged with WRAP based on client eligibility and fund availability.
 - On-going case management will be provided to ensure client success in the WRAP program and to build other self-sufficiency supports. Household self-sufficiency assessments will be completed and referrals to CA Alliance and external provider services made and follow up and progress tracked.
 - Wholesale customers (i.e. City municipalities billing for GLWA water and/or sewer) will be engaged in regular communication and processing with CA Alliance agencies to monitor customer success in the WRAP program and track payment history.
 - Participants can remain in the program for up to 24 months. Participants must re-apply annually.

Residential Assistance- Home Water Audit Conservation

- Households presenting at intake with documented water usage above 120% of average usage will be referred for a Home Water Conservation audit, as performed by CA Alliance.
- Households can receive up to \$1,000 per household for water conservation and minor home plumbing repairs annually.
- Conservation measures and simple leak repairs will be completed during the Home Water Audit. Minor Home Repair and toilet replacement will be referred for a Minor Home Repair visit. Minor Plumbing Repairs will be completed by licensed plumbers following all applicable permitting laws.
- Eligible WRAP measures may include: Faucet aerators
 - Spigot protectors
 - Low-flow toilets
 - Low-flow showerheads
 - Leaking faucets (indoor / outdoor)
 - Hose bib leaks (outdoor)
 - Pipe joint leaks (if easily accessible)
- Items not covered through WRAP:

- Emergency Repairs
- Plumbing that involves sewer/wastewater work
- Garbage disposals
- Dish washing machines
- Washing machines
- Repairs behind walls or underground
- Repairs in areas that pose a risk to contractors due to environmental hazards or structural deficiencies

WRAP Resident Eligibility Guidelines:

- Income-eligibility at 150% FPL or below based on 90 day look back from date of application.
- Bill must be in client/"tenant" name. Address must match client I.D.
- Proof of homeownership; If renter, lease must indicate tenant responsible for water*
- Must have income source.
- Account holder must attend appointment.
- Shut off notice is not required.
- Bill does not have to be past due.
- For bill plan assistance, client participation in other education/trainings is not mandatory.
- Subsidized housing participants are eligible for assistance.

* Eligibility may be based on non-owner occupied registration with Wholesale Customer community.