

CITY OF WAYNE
REGULAR CITY COUNCIL MEETING
TUESDAY, JULY 18, 2017 - 8:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD
AGENDA

Pledge of Allegiance

Roll Call

1. **Approve Agenda**

2. **City Council Minutes**

- a. Special Meeting of July 5

3. **Bid Awards**

- a. Approve the bid award for the removal and installation of a fence at the Goudy Park Amphitheater, to be paid from the DNR Grant Budget, approval subject to a written contract acceptable to both the City and vendor

<u>Bidder</u>	<u>Aluminum</u>	<u>Chainlink</u>
Nationwide Cons. Group, Chesterfield, MI	\$14,175.00	\$ 8,500.00
Action Traffic Maintenance, Flint, MI	\$17,500.00	\$13,000.00

4. **General Items for Consideration**

- a. Approve the closing of the Flagstar Bank account and transfer the balance to the City's Michigan CLASS bank account
- b. Approval of exercising the City of Wayne's right of first refusal for the purchase of approximately 11 properties from the 2017 Tax Foreclosed properties from Wayne County
- c. Approve Traffic Control Order #615 - handicapped child on Moore Street
- d. Approve designating Edmund Queen as the Street Administrator
- e. Call a Special Meeting for City Council vacancy interviews

CITIZEN COMMENTS OR REQUESTS ON ITEMS NOT ON THE AGENDA - Citizens are to limit their comments or requests to 3 minutes. The City Council asks that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and the City Council. The Mayor, the City Council and the Department Heads may not respond to the questions at the meeting, but will respond by the next City Council Meeting or as soon as possible, once they have looked into the matter.

5. Items for next agenda

6. Consent calendar

a. Historical Commission Minutes of June 12

b. DDA Minutes of May 10

7. City Manager Report

COMMENTS FROM MEMBERS OF THE CITY COUNCIL

Respectfully submitted,



Lisa Nocerini,
City Manager

The City of Wayne will provide necessary auxiliary aids and services (such as signers and audio tapes) to individuals with disabilities attending meetings or hearings. A two week notice is required. For assistance contact the City Clerk's Office at 734-722-2204 or 734-722-2000.

CITY OF WAYNE
SPECIAL CITY COUNCIL MEETING - #2017-19
TUESDAY, JULY 05, 2017 - 8:00 P.M.
WAYNE CITY HALL
3355 SOUTH WAYNE ROAD

A special meeting of the Wayne City Council was held on Wednesday, July 05, 2017, at 8:00 p.m. at the Wayne City Hall, 3355 South Wayne Road.

Mayor Rowe called the meeting to order at 8:00 p.m. and led the Council and the audience in the Pledge of Allegiance to the Flag.

Members Present: Mayor Susan M. Rowe, Mayor Pro-Tem Anthony W. Miller, John P. Rhaesa, Christopher J. Sanders (8:08 p.m.), Thomas E. Porter, Ryan R. Gabriel

Members Absent: Richard T. Sutton IV

Also Present: Lisa Nocerini, City Manager, Keith Madden, City Attorney, Catherine Broge, Deputy City Clerk

07-17-0185 Motion by Miller, seconded by Gabriel and unanimously carried, it was resolved to approve the agenda as printed.

07-17-0186 Motion by Gabriel , seconded by Rhaesa and unanimously carried, it was resolved to approve the Regular Meeting of June 20, as written.

07-17-0187 Motion by Gabriel , seconded by Porter and unanimously carried, it was resolved to approve the Regular Meeting of July 04, as written.

07-17-0188 Motion by Rhaesa, seconded by Porter and unanimously carried, the following resolution was adopted:

RESOLUTION

WHEREAS, bids were requested by the Building and Engineering Department for the demolition of 35132 Michigan Ave. W.; and

WHEREAS, six (6) bids were received, opened and publicly read by the City Clerk at 2:00 p.m., Thursday, June 22, 2017 in the Council Chambers of City Hall as follows:

<u>Bidder</u>	<u>Total cost</u>
Blue Star, Warren, MI	\$ 66,700.00
Berkshire, Dearborn, MI	\$ 71,850.00
McMillian Group, Inkster, MI	\$ 79,910.00
Dore & Assoc. Bay City, MI	\$135,420.00

Universal Con., Roseville, MI	\$137,787.00
Homrich, Carleton, MI	\$167,000.00

WHEREAS, the bids were sent to the Department for evaluation and recommendation has been received; and

NOW, THEREFORE, BE IT RESOLVED, that the low bid submitted by Blue Star, Warren, MI, in the amount of \$66,700.00 be accepted to be paid from the Community Development Block Grant (CDBG) budget, approval subject to a written contract acceptable to both the City and vendor.

07-17-0189 Motion by Porter , seconded by Rhaesa and unanimously carried, the following resolution was adopted:

RESOLUTION

WHEREAS, requests for qualifications were requested by the Community Development Department for the acquisition and rehabilitation of 2017 Tax Foreclosed properties from Wayne County; and

WHEREAS, four (4) bids were received, opened and publicly read by the City Clerk at 3:00 p.m., Monday, June 26, 2017 in the Council Chambers of City Hall as follows:

Bidder
HP SNAP Investment, Redford, MI
FPJ Investment, Warren, MI
DMC Group, Detroit, MI
1-855-US-TRASH, Dearborn Hgts., MI - did not meet bid specifications

WHEREAS, the bids were sent to the Department for evaluation and recommendation has been received; and

NOW, THEREFORE, BE IT RESOLVED, that the qualifications of HP SNAP Investment, Redford, MI, and FPJ Investment, Warren, MI be accepted with the approval subject to a written contract acceptable to both the City and vendors.

By consensus of Council, Communications and Reports were received and filed or acted upon as indicated:

a. Thank you letter regarding the Fire Department

07-17-0190 Motion by Rhaesa, seconded by Porter and unanimously carried, it was resolved to approve an agreement for the Youth Services Director position from July 1, 2017 to June 30, 2018.

07-17-0191 Motion by Sanders, seconded by Miller and unanimously carried, it was resolved to approve a resolution opposing the transport and disposal of radioactive

waste to Van Buren Township.

07-17-0192 Motion by Sanders, seconded by Miller and unanimously carried, it was resolved to approve the resignation of Councilman Richard Terry Sutton IV effective July 1, 2017.

07-17-0193 Motion by Sanders, seconded by Miller and unanimously carried, it was resolved to approve the authorization of public notice to fill the City Council vacancy upon request in accordance to the City Attorney's opinion.

Upon the request of Mayor Rowe for comments from the public on matters not covered by the Council Agenda, the following were expressed:

Kim W. Jenkins , Helium Store, addressed the City Council about the Downtown Days July 13-July 15.

Victor Osborne, Adele St., addressed the City Council about the great job DPW did on cleaning up the City.

Kathie Rockwell, Currier St., addressed the City Council about the July 4, 2017 meeting and for the Council to speak into their microphones.

Lennie Powell, Howe Rd., addressed the City Council about a Police fund raiser at Chili's in Canton.

Ray Shuholtz, Westland, addressed the City Council about disability and mental health training for firefighters and police officers.

Items for next agenda:

Councilman Miller asked the Community Development Director, Lori Gouin about future events and activities scheduled for the City.

Lisa Nocerini, City Manager, addressed the City Council about the fireworks that were set off at Hype. She stated that they were closed for the Holiday and were not the individuals setting them off. Ali Sayad, owner, stated he would be looking at security cameras. She encouraged everyone to go to the link to vote for the Wayne Bicycle Club.

07-17-0194 Motion by Sanders, seconded by Porter and the motion passed by a unanimous roll call vote to adjourn to a closed session to discuss pending litigation at 8:55 p.m.

ROLL CALL

AYES:	Miller, Rhaesa, Porter, Sanders, Gabriel, Rowe
NAYS:	None
ABSENT:	Sutton

The City Council returned to the Council Chambers at 9:29 p.m.

07-17-0195 Motion by Sanders, seconded by Miller and unanimously carried, was resolved to adjourn the meeting at 9:30 p.m.

Susan M. Rowe
Mayor

Catherine Broge
Deputy City Clerk

Abstract published July 13, 2017

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June 30, 2017

MEMO

TO: Lisa Nocerini, City Manager

FR: Ed Queen, Asst. DPW Director



RE: Goudy Park Fence Bid

We requested bids from fence companies for replacing the fence at Goudy Park located behind the amphitheater. Two bids were submitted:

	<u>Aluminum Fence</u>	<u>Chain Link</u>
Nationwide Construction Group, Chesterfield	\$14,175.00	\$8,500.00
Action Traffic Maintenance, Flint	\$17,500.00	\$13,000.00

I recommend we accept the low bid of Nationwide Construction for an aluminum fence in the amount of \$14,175.00. This will be paid for from a DNR grant



4a

City of
WAYNE

FINANCE DEPARTMENT

Date: July 10, 2017

To: Lisa Nocerini, City Manager

From: Katie Sample, Finance Director (KS)

Re: July 18, 2017 Agenda Item
Closing of Bank Account

The City of Wayne Charter Section 6.14 (c) requires City Council to determine, by resolution, the closing of bank accounts. The Finance Department is requesting that the City's Flagstar bank account be closed and the balance transferred to the City's Michigan CLASS bank account to consolidate funds and earn interest at a higher rate. The interest rate of the Flagstar bank account is 0.50% while the Michigan CLASS bank account is currently 0.93%.

This is to recommend that the City Council approve the closure of the Flagstar Bank Account.

4B



City of
WAYNE

COMMUNITY DEVELOPMENT DEPARTMENT

To: Lisa Nocerini, City Manager

From: Lori Gouin, Community Development Director *[Signature]*

Date: July 13, 2017

Subject: Tax Foreclosed Properties by Wayne County - Year 2017
(Unpaid delinquent taxes as of 2014)

On July 5, 2017, the County of Wayne advised the City of the City's right, prior to a public auction, to purchase twenty three (23) properties for the respective "minimum bid" (taxes, interest, penalties, fees, and costs). After an administrative review of the properties it was determined that it would be in the best interest for the City to acquire 11 parcels with single family homes on them. Other properties were either vacant land or not in the best interest of the City to purchase.

Properties not purchased by the City are subsequently auctioned by the Wayne County Treasurer, beginning in September.

This is to recommend that the City exercise its right to purchase as follows:

- 1) The City should acquire eleven (11) residential properties in the amount of \$57,919.07 recognizing that the number of properties may change if the Wayne County Treasurer subtracts or adds to the list.

The properties are as follows: #55-002-01-1298-000 - 3236 Winifred; #55-002-03-0292-000 - 3511 Barry; #55-004-02-0016-000 - 33416 Morris; #55-004-02-0018-000 - 0 Morris; #55-006-05-0057-002 - 35712 Michigan Ave; #55-016-02-0011-001 - 5036 S Wayne; #55-016-02-0023-000 - 35638 Richard; #55-016-02-0033-001 - 4942 S Wayne; #55-021-01-0440-000 - 3963 Mildred; #55-021-02-0766-000 - 32260 Annapolis; #55-021-02-0823-000 - 4501 Winifred

If approved, FPJ Investments, LLC and HP SNAP Investments will escrow, pursuant to the agreement, an earnest money deposit. At the time of closing, FPJ Investments and HP SNAP Investments will pay the amount to the City plus a City administrative processing fee in the amount of \$300.00 per parcel. FPJ Investments, LLC and HP SNAP Investments plan to rehabilitate the properties and sell them to owner occupants.

DRAFT

07-17-0 _____ Motion by _____, seconded by _____ and unanimously carried, it was resolved to approve the exercising the City of Wayne's right of first refusal for the purchase of approximately 11 properties from the 2017 Tax Foreclosed properties from Wayne County.

**CITY OF WAYNE
RESOLUTION**

The City Council hereby approves the **acquisition from the Wayne County** Treasurer of certain tax foreclosed properties as specified the Right of First Refusal. The Right of First Refusal covers the sale of ten (11) properties in the amount of \$57,919.07, recognizing that the number of properties may change if the Wayne County Treasurer subtracts or adds to the list.

The properties are as follows: #55-002-01-1298-000 - 3236 Winifred; #55-002-03-0292-000 - 3511 Barry; #55-004-02-0016-000 - 33416 Morris; #55-004-02-0018-000 - 0 Morris; #55-006-05-0057-002 - 35712 Michigan Ave; #55-016-02-0011-001 - 5036 S Wayne; #55-016-02-0023-000 - 35638 Richard; #55-016-02-0033-001 - 4942 S Wayne; #55-021-01-0440-000 - 3963 Mildred; #55-021-02-0766-000 - 32260 Annapolis; #55-021-02-0823-000 - 4501 Winifred

CERTIFICATION

I, Matthew K. Miller, City Clerk for the City of Wayne, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council for the City of Wayne, Michigan, at a regular meeting held on Tuesday, July 18, 2016 at 8:00 p.m. in the Council Chambers of Wayne City Hall, 3355 South Wayne Road, Wayne, Michigan.

Matthew K. Miller
City Clerk




4c

City of
WAYNE

POLICE DEPARTMENT

July 13, 2017

TO: Lisa Nocerini, City Manager 

FROM: Alan M. Maciag, Chief of Police

RE: **TRAFFIC CONTROL ORDER #615**

Recently, the police department was contacted by Felicia Sills who resides at 4848 Moore in the City of Wayne. Ms. Sills has a three year old autistic son who is known to open the door and run outside of the home. Ms. Sills is requesting the installation of signs in her neighborhood to help ensure the safety of her son when he is outside of the home. After speaking with Ms. Sills, the police department recommends that this traffic control order be issued.

I am respectfully requesting that you submit this information to City Council to approve traffic control order 615 to install two 24" x 24" "Caution Handicapped Child" signs to be placed as specified in the traffic control order.

If you have any questions, please contact me.


Alan M. Maciag
Chief of Police

June 20, 2016

To: Chief Alan Maciag

From: Lieutenant Ryan Strong

Re: Traffic Control Order 615

Felicia Sills, a resident at 4848 Moore, contacted me to request putting up "Caution Handicapped Child" signs near her home. Ms. Sills has a three year old autistic son who is known to open the door and run outside of the home. Ms. Sills requests the signs to help ensure the safety of her son when he is outside of the home. After speaking to Ms. Sills, I believe that this traffic control order should be issued.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Strong", written in a cursive style.

Lt. Ryan Strong

**CITY OF WAYNE
STATE OF MICHIGAN
TRAFFIC CONTROL ORDER**

615

In accordance with the uniform traffic code for cities, townships and villages, section 2.53, adopted October 28, 1977, as amended, we have jointly caused a traffic engineering investigation to be made of traffic conditions on: Moore Street between Winslow Street and Kendall Street

in Wayne, Michigan. As a result of said investigation we do hereby direct that official traffic control devices, which conform to the Michigan Manual of Uniform Traffic Control Devices be Installed:

One 24" x 24" sign, yellow with black lettering stating, "Caution Handicapped Child" to be installed on the east side of Moore on the lawn extension north of Kendall Street.

One 24" x 24" sign, yellow with black lettering stating, "Caution Handicapped Child" to be installed on the west side of Moore on the lawn extension south of Winslow Street.

REASON:


Ms. Sills has a three year old autistic son who is known to open the door and run outside of the home. Ms. Sills requests the signs to help ensure the safety of her son when he is outside of the home.

The following Traffic Control Order(s) are hereby rescinded _____

City of Wayne, Michigan
City Council

City of Wayne, Michigan
Police Department

Mayor



Chief of Police

Date _____

Date 7/13/2017

Effective Date _____

c: White - City Clerk
Pink - Traffic Bureau
Yellow - D.P.W.

4d.

July 6, 2017

M E M O

TO: Lisa Nocerini, City Manager

FR: Ed Queen



RE: Street Administrator Resolution

Included with this memo is a copy of MDOT Form No 2012, Resolution for Designation of Street Administrator. A resolution by the City Council designating a street administrator is required by the State in order to be eligible for funds under Act 51, Public Acts of 1951.

The administrator represents the city in all transactions with the Department of Transportation and is responsible for street maintenance and traffic operation work.

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: 517-373-6266

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____

offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Edmund Queen

_____ as the single Street Administrator for the City or Village of

Wayne in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the 18th day of July 2017

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS <u>mmiller@ci.wayne.mi.us</u>	DATE <u>7/19/17</u>
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS <u>equeen@ci.wayne.mi.us</u>	DATE <u>7/19/17</u>
ADDRESS OF CITY OR VILLAGE OFFICE <u>3355 S. Wayne Rd.</u>		P.O. BOX
CITY OR VILLAGE <u>Wayne, Michigan</u>	ZIP CODE <u>48184</u>	PHONE NUMBER <u>734-722-2000</u>

HISTORICAL COMMISSION MJUNE 12, 2017

6a

Present: Ed McMurray, Albert Damitio, Lynn Scott, Darlene Hawley

Excused: Gloria Rowland, Sharon Arthur, Lois VanStipdonk

Also Present: Matt miller, Ann Zimmerman, Susan Rowe, John Mills, Phil Lewis

Chairman Ed McMurray called the meeting to order at 10:05 a.m. The pledge to the flag followed.

The minutes of the May 8th meeting were approved as printed.

Under New Business we discussed the Commission's Board Terms. Ed McMurray and Darlene Hawley's term of office expires in July. Ed announced that he will not seek another term due to spending half of the year in Florida and not being able to attend all meetings. Darlene also spends part of the year in Florida but will continue for another term until a replacement for her is found. The Commission will fill the positions of chairman, vice chairman and secretary at the July 10th meeting.

Under Old Business we discussed displays and deaccessions. Tyler Moll and volunteers continue to reorganize museum and displays. A three person team has been appointed to work on deaccessions but have not met formally as yet. They are looking to involve some local people with expertise in this area. A discussion followed about how we could return artifacts to original donors if possible instead of disposing of items in other ways. The deaccessions committee will discuss this.

Concern was voiced about storing artifacts in the basement that are not being used. The conditions are not suitable for storage due to climate although the new dehumidifier helps. Mayor Rowe will look into climate controlled storage. A motion was made by Al Damitio to bring the Grandfather clock back upstairs. It was seconded by Lynn Scott. The motion passed.

Under Historical Society, Ann Zimmerman reported on summer and fall programs and activities planned by the Society. She passed out schedules and asked for volunteers to help man the booths around the museum on July 15th during Wayne's Downtown Days and Cruise. She also reported the use of the museum by outside groups which helps advertise our museum. Darlene requested having the museum open for a tour by Ladies Literary Club on April 17, 2018. Al Damitio made a motion to approve this and Lynn Scott seconded it. The motion passed.

Under History in a Box, Darlene Hawley reported she had completed the program for this year. We are looking for someone to continue offering this to the second grades in the Wayne area in the future. It was very successful and enjoyed by the students and teachers.

Under Other Business we discussed using a phone in policy when members are unable to attend meetings. This would be useful when we do not have a quorum and need to vote on official business. Al made a motion to use this policy in emergency situations. Darlene Hawley seconded it. The motion passed.

No Managers report. Our next meeting is July 10th. The meeting adjourned at 11:10

Notes taken by Darlene Hawley



leb

City of WAYNE DDA

Meeting Minutes
Wednesday, May 10, 2017
3355 S. Wayne Rd

Members Present: Steinhauer, Rowe, Rhaesa, Demmer, Butron, Bunek, White-Jenkins and Law

Also Present: Gouin, Cameron and Alfred Brock.

The meeting was called to order at 6:01 p.m. by Chairman Steinhauer.

A motion was made by Bunek and supported by Demmer to approve the minutes of the April 2017 meeting. Motion carried unanimously

There were no bills to approve.

Gouin explained what items were changed in the budget that necessitated the approval of the amendment. A motion was made by Rowe and supported by Bunek to approve the FY 2016-2017 DDA proposed Amended Budget. Motion carried unanimously.

Gouin gave a very detailed explanation of each line item in the proposed budget. She also provided the Board with a detailed breakdown of the overhead allocation pertaining to funds transferred to the General fund. The transfer covers a small portion of the services provided by City departments to the DDA. Board member Bunek had e-mailed several questions to Gouin prior to the meeting. Steinhauer asked her if Gouin had covered all of her questions during her presentation. She indicated that she had. A motion was made by Bunek and supported by Demmer to approve the Proposed FY 2017-2018 DDA Budget. Motion carried unanimously. The \$25,000.00 allocated in the Community Promotion portion of the Budget shall be for Main Street.

Directors Report: Gouin referred to the renderings hanging on the wall pertaining to the exterior renovation of the former Save-A-Lot building. She also reported that she and the Main Street Director had attended their first RRC (Redevelopment Ready Community) training. Gouin informed the Board that Mark Chevrolet had contacted her in regards to purchasing bike racks to be placed Downtown.

Main Street Report: Cameron updated the Board on the following activities; DIA Inside Out events, The Chocolate walk, (doubled ticket price this year and doubled the attendance) and the upcoming Downtown Days. He also informed the Board that he has applied for several different grants to assist with projects in the Downtown.

Board Members Comments: Rowe thanked Cameron for all of his hard work. Bunek informed members of the Board that she would be placing the wreath she bought last year at the Veterans Memorial.

A motion was made to adjourn at 6:43 p.m. by Demmer and supported by Law.