

DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF WAYNE BYLAWS

ARTICLE I

Section 1. The business and property of the authority shall be managed and directed by the board of directors, the members of which shall serve for four (4) year terms from the date of their respected appointment, except as provided for in the ordinance creating the authority.

Section 2. The board annually at its first regular meeting in July shall designate one of its members as chairman and one of its members as vice chairman. The officers elected shall serve a term of one (1) year or any part thereof as may be determined, and until his successor is designated. No term of office created under this section shall extend beyond the term of the member designated.

Section 3. The board shall appoint a director who shall not be a member of the board, and a secretary and treasurer who need not be members of the board. The director, secretary and treasurer shall serve at the will of the board for no definite term of office.

ARTICLE II

Section 1. All regular meetings shall be held in the City of Wayne, County of Wayne, Michigan.

Section 2. One regular meeting of the board will be held at 6:00 p.m. on the second Wednesday of each month.

Section 3. Special meetings shall be held whenever called by direction of the chairman, director, mayor of the City of Wayne , or any two (2) members of the board on eighteen (18) hours written notice of the time and place of the meeting, or with no notice whatever, should all be present or waive notice by consent.

Section 4. Any five (5) members of the board shall constitute a quorum, and the affirmative vote of five (5) members shall be necessary for the transaction of any and all business or the passage of any resolution.

Section 5. At meetings of the board, business shall be transacted in such order as from time to time the board may determine.

### ARTICLE III

Section 1. The chairman shall preside at meetings of the board and shall do and perform such other duties as may be from time to time assigned to him by the board. The vice chairman shall perform the duties of the chairman in the chairman's absence and such other duties as shall from time to time be assigned to him by the board.

Section 2. The director shall be the chief executive officer of the authority. Subject to the approval of the board, the director shall supervise and be responsible for the preparation of plans and the performance of the functions of the authority in the manner authorized by this law. The director shall attend meetings of the board, and shall render to the board and to the governing body of the City a regular report covering the activities and financial condition of the authority. If the director is absent or disabled, the board shall designate a qualified person as action director to perform the duties of the office. Before entering upon the duties of his office, the acting director shall take and subscribe to the oath, and furnish bond, as required of the director. The director shall furnish the board with information or reports governing the operation of the authority as the board requires.

Section 3. The secretary shall maintain custody of the official seal and of records, books, documents or other papers not required to be maintained by the treasurer. The secretary shall attend meetings of the board and keep a record of its proceedings, and shall perform such other duties delegated by the board.

Section 4. The treasurer shall keep the financial records of the authority and, together with the director, shall approve all vouchers for the expenditure of funds of the authority. The treasurer shall perform such other duties as may be delegated to him by the board and shall furnish bond in an amount as prescribed by the board.

Section 5. All checks shall be signed by the treasurer and countersigned by either the chairman or the secretary, except as otherwise provided by the board.

Section 6. The board shall have the power to engage and employ such manual, clerical, technical, financial and professional assistance as in its judgement may be necessary and is incidental to carry out the purposes of the authority.

Section 7. The fiscal year shall begin with the first day of July and end of the thirteenth day of June each year.

Section 8. The board shall adopt a corporate seal.


Section 9. The board shall cause an annual audit of its business to be made, and the result thereof shall be submitted to the governing body of the City.

## ARTICLE IV

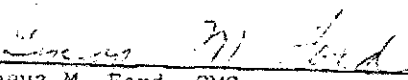
Section 1. The board shall have power to make, alter or amend the bylaws in whole or in part, to be effective upon approval of the City Council of the City of Wayne, with written copies of the proposed changes having been given at the next preceding regular or special meeting.

Section 2. These bylaws shall become effective upon approval of the City Council of the City of Wayne. Until such approval, the bylaws shall be temporary bylaws for the authority.

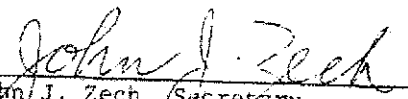
Adopted February 16, 1981

  
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John J. Zech, Secretary  
Downtown Development Authority

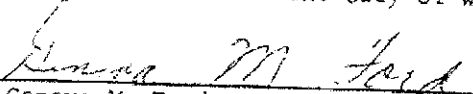
Approved by the City Council of the City of Wayne on February 17, 1981

  
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Geneva M. Ford, CMC  
City Clerk

Article II, Section 2, amended March 26, 1981


  
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John J. Zech, Secretary  
Downtown Development Authority

Amendment of Article II, Section 2, approved by the City Council of the City of Wayne, April 7, 19

  
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Geneva M. Ford, CMC  
City Clerk

2/20/81

Article II, Section 2, amended February 10, 2016



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Lori B. Gouin, Downtown Development Authority

Amendment of Article II, Section II, approved by the City Council of the City of Wayne ,  
March 15, 2016



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Lisa Nocerini, City Manager